



Title: STOCKTON ON TEES SAFEGUARDING ADULTS COMMITTEE		Meeting No:																								
Date: Thursday 15 January 2009	Location: Room F, Education Centre, Norton	Duration: 9.30 - 11.30am																								
Present:																										
<table border="0"> <tr> <td>Liz Hanley - Chair</td> <td>Strategic Commissioner, SBC / STPCT</td> </tr> <tr> <td>Margaret Brett</td> <td>Senior Nurse, TEWV</td> </tr> <tr> <td>Paul Green</td> <td>Adult Protection Coordinator</td> </tr> <tr> <td>Steve Phillips</td> <td>Adult Protection Coordinator</td> </tr> <tr> <td>Brain Ayre</td> <td>Contracts Manager, SBC</td> </tr> <tr> <td>Det Insp Christine Garton</td> <td>Cleveland Police Public Protection Unit</td> </tr> <tr> <td>Rose Hammond</td> <td>Choices Care</td> </tr> <tr> <td>Oonagh McGeever</td> <td>ISA Manager, N.T. Foundation Trust</td> </tr> <tr> <td>Cllr. Ann Cains</td> <td>Home Safety Association</td> </tr> <tr> <td>Janet Hayes</td> <td>Training Manager, SBC</td> </tr> <tr> <td>Toni Gibson</td> <td>Victim Support</td> </tr> <tr> <td>Jocelyn McIntyre</td> <td>Principal Adult Education (part)</td> </tr> </table>			Liz Hanley - Chair	Strategic Commissioner, SBC / STPCT	Margaret Brett	Senior Nurse, TEWV	Paul Green	Adult Protection Coordinator	Steve Phillips	Adult Protection Coordinator	Brain Ayre	Contracts Manager, SBC	Det Insp Christine Garton	Cleveland Police Public Protection Unit	Rose Hammond	Choices Care	Oonagh McGeever	ISA Manager, N.T. Foundation Trust	Cllr. Ann Cains	Home Safety Association	Janet Hayes	Training Manager, SBC	Toni Gibson	Victim Support	Jocelyn McIntyre	Principal Adult Education (part)
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Note Taker: Margaret Deighton																										
Para No		Action																								
	Apologies: Christine Wharton Peter Smith Pat Haslam Glenda Adey Sandra Thompson Liz Abbott Mike Egan Cllr. Ann McCoy Lorraine Goude Sean McEneany	CSCI, Regulation Manager Personalisation Manager, SBC Professional Head of SW (MH) Provider Rep, Direct Health Care Homecare, (domiciliary providers) Matron, NT&H Trust Emergency Duty Team Senior Nurse, TEWV Councillor, SBC Cabinet Member SBC, Contracts Manager SBC, Head of Adult Operations																								

	<p>Kim Ramsey Supporting People, SBC</p> <p>Non Attenders: Peter Kelly NTPCT, Public Health Lisa Livingstone Choices Betty Gunn First Contact Mike Warters Connexions</p>	
	Introductions were made -	
1.	<p>Minutes of the last meeting 20 November 2008 Agreed as true record. Sean McEneaney as operational lead will be attending Teeswide meetings, but to clarify this Committee meeting will continue to be chaired by Liz Hanley with Paul Green as deputy chair.</p> <p>Chris McEwan South Tees PCT is taking the lead on improving statistics and data eg. there are currently wide variations of definitions and it is proving difficult to compare like for like. Steve Phillips will attend meetings on behalf on SBC. Rob Papworth also links SBC with other 'family' councils for comparative data re Adult Protection.</p>	
2.	<p>Matters Arising None arising.</p>	
3.	<p>Activity Update Stockton / Teeswide Discussions took place with regard to quarter 3 figures, October to December 2008. Figures were slightly higher than the previous calendar year. More referrals have been received stating drug / alcohol abuse, organisations have to be mindful that these clients do not always have social care intervention and no clear acceptance of their care management within the local authority. Issue raised re hospital referrals. Paul Green to look at referrals.</p>	PG
4.	<p>Draft Annual Report 2007/08 Annual report now in draft form. Any amendments and further contributions to be sent to Margaret Deighton by mid February. Final draft to be presented at March meeting for approval.</p>	ALL/MD
5.	<p>Training A training survey is to be sent out to target organisations not using the 'E' learning package. It is an expectation by CSCI that SBC are providing Adult Safeguarding training to all staff involved in the Health and Care of Adults. By carrying out a survey this will increase awareness and offer better</p>	

	<p>protection. Discussion took place as some service providers may not have access to IT equipment or be IT trained but some members reported that they thought the 'E' learning package was set at the correct level for the targeted audience. Also, offering incentives to carry out the training in places other than the work place could be considered.</p> <p><u>SBC Training update</u> Level 2 - now embedded into Tees Valley Alliance, more courses have been commissioned for this financial year. Courses are now oversubscribed and there is a waiting list in place. Level 3 - to follow similar model, there is only a small number of staff eligible to take up this training. Chair Meetings training – Places are available in Hartlepool for courses in February, March and April. Nominations to be forwarded to Janet Hayes. Liz Hanley / Oonagh McGeever to discuss with Jo Gamble re Learning Disabilities team. <u>North Tees Foundation Trust - Clinical Directorate, Community Services. (formally PCT provider).</u> Mandatory training now incorporates Safeguarding and this is to be updated annually by all staff. It is part of the Clinical Governance training. <u>TEWV</u> Mandatory training package has now been redefined and Safeguarding training is included in package. Registers have been set up for all staff to record all training undertaken. TEWV are looking at having their own 'E' learning package and cascading it on their intranet. Issues with passwords for each staff member may be a concern due to the size of the organisation. Staff are also using workbooks and there is be-spoke training available. Level 2 training is being undertaken but for funding all TEWV staff must complete the end assignment. Competency based training (KSF) is under review and is being identified through staff appraisals this is work ongoing.</p>	<p>ALL/JH LH/OMcG</p>
<p>6.</p>	<p>Operational Issues It was reported that as from 15 January 2009, new operational changes were in place with Social care and health working, moving into 4 integrated service areas (ISA) Stockton North Central North Central South South Each team is to have clinical leads and to be led by an ISA manager. The teams will no longer be specialist in one area but take on a more generic role. Due to accommodation problems teams have not been able to move premises. This</p>	

	is currently under review with estates and Tony Beckwith is leading on the 'Workwise' project.	
7.	<p>Safeguarding Adults DoH Consultation Response Mike Sharman, Adult Protection Coordinator at Middlesbrough BC is collating, SBC are to feed response into this piece of work. All members have received copies of questions; please note the questions that relate to your organisation. All comments to be forwarded to Margaret Deighton by the 20 January 2009. It was noted that it is part of the role of this committee to make the public aware that the consultation is taking place.</p>	AI/MD
8	<p>CSCI National Safeguarding Survey This is an important document as it identifies recent audits that have been taking place across the country re: Adult Protection issues as a result of consultations. It is a possibility that an audit may take place in Autumn 2009. Middlesbrough Council employed independent consultants in 2008 to look at requirements, their report has been shared with other local authorities, Middlesbrough is now advertising for a senior manager to drive this work forward. Certain aspects have been highlighted and these will need addressing as a matter of urgency. Paul Green / Steve Phillips and Teeswide colleagues to create a self-audit tool to measure position.</p>	PG/SP
9	<p>Teeswide Adult Protection Procedures Review New Teeswide procedures in place from 1 January 2009. Each organisation must be aware of their own policies and procedures regarding Safeguarding Adults, staffing and recruitment issues. TEWV reported that they have their own polices running alongside the Teeswide procedures. As a Committee this work is to be taken forward during 2009.</p>	
10	<p>Any other business <u>Liz Hanley</u> – Final interviews are been held next week for the Lead Policy Officer within the 4 PCTs. This role will take forward Safeguarding, Mental Capacity Act and Deprivation of Liberty Act workstreams. <u>Pressure Ulcer policy</u> – work ongoing. This is to identify any Grade 2 and above pressure ulcers within registered homes. A form has been designed to capture information before decisions are made to progress to an Adult Protection referral. <u>Cleveland Police</u> – Additional member of staff recruited to Vulnerable Adults team starting 2 February. <u>Adult Education</u> – now merged with employment and will</p>	

	now be dealing with more vulnerable 16 – 18 year olds. They will be renamed as 'Tees Achieve'. and will report to Ruth Hill as part of the Adult Strategy team.	
14	Date & Time of Next Meeting Thursday 19 March 2009, 9.30am to be held in Room F, Education Centre, Junction Road	